

# AGENDA

## What Next? General Meeting

Charity Registration Number: 1196404

5<sup>th</sup> General Meeting of What Next?

Date of Meeting: 27<sup>th</sup> October 2023, 7:00pm

### Invitees

**Board of Trustees:** Mark Bray-Parry, Treasurer (MBP)

Jacqueline Drijver-Ludlam (JDL)

Rieks Drijver (TD)

David Faraday, Chair (DF)

Claire Matthes (CM)

Rob Oulton (RO)

**Members:** Shirley Faraday (SF)

Richard Ashworth

Suzanne Everest

Tim Moxon

Angela Shaw

Juliet Woolf

Nicola Avery

Ian Coult

Alisdair Walker

**Representatives:** Paul Follows (Waverley Borough Council)

Nina Clayton (Godalming Town Council)

**Volunteers:** What Next Volunteers are invited to attend and contribute, however they are not permitted to vote. Only members (which includes trustees) can vote.

### Agenda

1. Welcome

2. Minutes of GM held on 23<sup>rd</sup> June 2023

3. Updates on Actions from Previous Meeting

**a. Privacy Notice and GDPR**

**ACTION:** DF to upload revised GDPR Policy to the website.

**ACTION:** DF to upload revised Privacy Policy to the website.

**b. Workshops for WBC**

**ACTION DF** to arrange a meeting with TD and Alisdair Walker discuss the preparation of a proposal for a programme of Climate Action Workshops for Waverley (and possible Guildford) Borough Council Officers and Members.

**c. Library of Things**

**ACTION: DF/SF** to arrange soft launch period and set a formal launch date when the MoU has been signed.

**d. Art Exhibition 2024: Earth Sprites Emerging (SF)**

**ACTION:** SF to formally book Godalming Museum for Wednesday 15<sup>th</sup> May to Sunday 9<sup>th</sup> June 2024; with the Puppet Show planned for half-term week, but avoid the Godalming Town Day.

**4. Organisation (and Facilities) Management**

**a. Financial Controls Policy**

*Notes for information:* draft policy attached.

*Proposal:* that the attached Reserves Policy is accepted, pending any minor amendments.

*Potential Action:* document to be uploaded to our website.

**b. Reserves Policy**

*Notes for information:* draft policy attached.

*Proposal:* that the attached Reserves Policy is accepted, pending any minor amendments.

*Potential Action:* document to be uploaded to our website.

**c. Safeguarding Policy**

*Notes for information:* draft policy attached.

*Proposal:* that the attached Reserves Policy is accepted, pending any minor amendments.

*Potential Action:* document to be uploaded to our website.

**d. Risk Management Policy**

*Notes for information:* draft policy attached.

*Proposal:* that the attached Reserves Policy is accepted, pending any minor amendments.

*Potential Action:* document to be uploaded to our website.

**e. Serious Incident Policy**

*Notes for information:* draft policy attached.

*Proposal:* that the attached Reserves Policy is accepted, pending any minor amendments.

*Potential Action:* document to be uploaded to our website.

**f. Conflict of Interest Policy**

*Notes for information:* draft policy attached.

*Proposal:* that the attached Reserves Policy is accepted, pending any minor amendments.

*Potential Action:* document to be uploaded to our website.

**g. Expenses Policy**

*Notes for information:* draft policy attached.

*Proposal:* that the attached Reserves Policy is accepted, pending any minor amendments.

*Potential Action:* document to be uploaded to our website.

**5. Finance and Fundraising**

**a. Financial Update (MBP)**

*Notes for information:* summary will be made available at the meeting.

**b. Fundraising Update (SF)**

*Notes for information:* none.

**6. Organisation and Responsibilities**

**a. Review of Operational Responsibilities / Activity (DF)**

*Notes for information:* document attached for review.

**7. New Project Updates and Discussion**

**a. Library of Things (DF)**

*Notes for information:* The Library of Things is open. How do we promote the service, recruit more users and secure more donations of things.

**b. Energy Survey Project (DF)**

*Notes for information:* We have recruited a team of volunteers who are being trained as Energy Surveys. Training involves a full day workshop run by Zero Carbon Guildford and an on-line course with National Energy Action (NEA) on Delivery Energy Advice; they also need a DBS check. Once trained our team of volunteers will be able to conduct surveys for residents across Waverley – this is our patch. Top of the list for target areas in Waverley was Binscombe.

**c. Climate Action Negotiation Workshops for Waverley Borough Council (DF)**

*Notes for information:* DF, in consultation with TD and Alisdair Walker, submitted a proposal to WBC for a programme of Climate Action Workshops based on the En-ROADS Climate Action Simulator developed by Climate Interactive. WBC have commissioned us to deliver four Climate Action Workshops in November / December 2023 to Members and Officers of WBC and of Guildford Borough Council (GBC), with a follow-up of six additional workshops in 2024.

**d. Planetarian Food Project (Cinzia/JDL)**

*Notes for information:* DF and SF have obtained their Level Three Food Hygiene Certificate. Cinzia presented a talk on 'Sustainable Food Design' on 28<sup>th</sup> June .

**8. Current Partnership Projects Update:**

**a. Godalming Climate Forum & Climate Hub for Godalming (DF/SF)**

*Notes for information:* we have previously organised events on behalf of the Godalming Climate Forum and we are planning further events. Alongside this GCF activity, there is a possibility that WN could become a Climate Hub for Godalming with the support of the Godalming Town Council (GTC); under discussion.

**b. Repair Café Godalming (DF/IC)**

*Notes for information:* this is an initiative from Godalming Rotary. The café runs on the fourth Saturday for each month. SF and DF regularly attend sessions, with WN providing the tea / coffee for these sessions donated by Live Your Values; DF also undertakes some PAT Testing.

**c. Supporting Water Rangers (DF)**

*Note for information:* following on from Nicola's Climate Club Theme regarding water testing.  
*ASK: we need a volunteer to co-ordinate this activity.*

**9. Established Activities and Projects: On-going Asks**

*Notes for information:* listed are current events, activities or groups already established and the individual/s with responsibility for co-ordinating the activity / project; further information for each item can be found on the website:

**a. Art Exhibition 2024: Earth Sprites Emerging (**

*Note:* Godalming Museum has been booked from Tuesday 14<sup>th</sup> May to Sunday 9<sup>th</sup> June 2024 for our next exhibition entitled; Earth Sprites Emerging.

*ASK: this activity needs: i) contacts with schools , community groups, local artists who may wish to submit a piece.*

**b. Climate Club (active, fortnightly, The Denningberg Centre)**

*Notes:* themes addressed since the last meeting: How to be an Ethical Consumer, Collaborating for a Better World, Is Zero Household Waste Possible? What crisis? How to approach the doubters or those who are simply confused, Creating Icons for our Climate Action Interactive Game, Water Health and Climate Challenges.

*ASK: this activity needs: i) volunteers to step forward with ideas for themes that they would be prepared to lead; and, ii) a volunteer/s to co-ordinate food contributions for the shared supper, maybe through the new WhatsApp group organised by Alisdair.*

- c. **Eco-theatre Group Project** (including the Puppet Show/Earth Sprites) (active, regular meeting throughout the Autumn/Winter, specific performance dates in Spring/Summer).  
**Notes for information:** following a successful run of 'If I Had A Hammer', this group has started work on a new production for 2024.  
**ASK:** this group is looking for volunteers who would be prepared to: i) understudy roles in the puppet theatre (no need to learn the lines); ii) help with the 'front of house' at puppet theatre, and iii) more generally, volunteers who would like to join the group and contribute to script development and writing, also the creation of puppets, props and costumes, etc.
- d. **What Next Wednesdays** (weekly, Wednesday afternoons, Godalming Library): Shirley Faraday  
**Note:** volunteers have been present at the library every week since 25<sup>th</sup> January. Display boards present information on What Next activities / projects and ideas / practical steps for reducing your carbon footprint. We also use our Climate Action Game during these afternoons. Volunteers for What Next Wednesdays will also be asked to help with our Library of Things.  
**ASK:** this activity needs: i) volunteers who are prepared to answer questions and provide support to interested members of the public; and, ii) volunteers who would be able to create and produce new content for the display boards.
- e. **Climate Action Workshops** (on demand): David Faraday  
**Note:** four on-line workshops were held in partnership with Climate Articulate on Thursday 23<sup>rd</sup> February, Thursday 23<sup>rd</sup> March, Thursday 27<sup>th</sup> April, Thursday 25<sup>th</sup> May.
- f. **What Next Lounge** (specific dates): David Faraday  
**Note:** Event undertaken to date in 2023:
  - Saturday 1<sup>st</sup> April, Godalming Spring Fayre, with Eco-Buskers
  - Saturday 29<sup>th</sup> April, Rotary Spring Fair, with the Puppet Theatre
  - Saturday 10<sup>th</sup> June, Crown Court
  - Saturday 12<sup>th</sup> August, Godalming Green Gala
  - Saturday 6<sup>th</sup> or 18<sup>th</sup> November, COP28 (to be confirmed)
  - Saturday 25<sup>th</sup> November, Godalming Christmas Fair (to be confirmed)**ASK:** volunteers who are prepared to engage with the public when the Lounge is deployed.
- g. **What Next Books for Borrowing** (currently paused)  
**Note:** our books are now stored in our WBC storage.
- h. **Take the Jump** (currently paused)  
**Note:** Shirley has been in discussion with Tom Bailey from The Jump
- i. **TerraCycle Project** (currently paused)  
**Notes for information:** we now have one TerraCycle box for stationary materials (provided by Evolve Leadteam), it is possible that the Library may host this box.

## 10. Communication and Promotion (DF)

**Notes for information:** communication elements already in place with links as appropriate:

- a) **E-mail Distribution List, Monthly Update:** located in a secure folder in Google: David Faraday
- b) **Website:** <https://whatnext.earth/>: David Faraday
- c) **Facebook page:** <https://www.facebook.com/WhatNextClimateEmergencyCentre/>: Shirley Faraday
- d) **You Tube page:** <https://www.youtube.com/channel/UCj8H6aOxumljhn-x-iG7E3Q>: David Faraday
- e) **WhatsApp** group for Climate Club: Alisdair Walker
- f) **Vantage / Round About** print media: NO formal co-ordinator, although Anne Marie Walsh has initiated a submission for Climate Club.
- g) **Twitter page:** [https://twitter.com/What\\_Next\\_CEC](https://twitter.com/What_Next_CEC): Alisdair/Janet?
- h) **Nextdoor page:** [https://nextdoor.co.uk/g/l39sala4c/?is=nav\\_bar](https://nextdoor.co.uk/g/l39sala4c/?is=nav_bar): NO co-ordinator
- i) **Telegram** group: [What\\_Next\\_CEC](https://www.telegram.com/What_Next_CEC): NO co-ordinator
- j) **Physical Noticeboards** (in and around Godalming): NO co-ordinator
- k) **Instagram:** NO account, NO co-ordinator
- l) **TikTok:** NO account, NO co-ordinator

*Proposal: that we formally allocate an individual to manage each communication channel / method, the generation of content for each project / activity (as required) is the responsibility of the project / activity co-ordinator.*

*Potential Action: confirm volunteers.*

## 11. Other Activity / Project Proposals

*Notes for information:* proposals can be initiated at any time and then formally adopted at a subsequent GM. The proposer should simply confirm that they fall within our stated charitable purpose, if there is any doubt the proposer should consult a trustee.

*Question: are there any other proposals that anyone wishes to initiate and lead at this point?*

## 12. Recruiting Members, Volunteers and Supporters

*Notes for information:* all members of the founding group accepted invitations to become members. On-line forms have been set up on the website for each category and for donations, you can review these here:

<https://whatnext.earth/get-involved/>

*Question: how will we recruit additional members, volunteers and supporters?*

## 13. Any Other Business

## 14. Date of Annual General meeting Friday 12<sup>th</sup> April 2023 (*provisional*)