

MINUTES

What Next? General Meeting

Charity Registration Number: 1196404

4th General Meeting of What Next?

Date of Meeting: 23rd June 2023, 7:00pm

Attendees

Board of Trustees: Jacqueline Drijver-Ludlam (JDL)
Rieks Drijver (TD)
David Faraday, Chair (DF)
Rob Oulton (RO)

Members: Shirley Faraday (SF)
Juliet Woolf
Ian Coult
Alisdair Walker

Apologies: Mark Bray-Parry, Treasurer (MBP)
Claire Matthes (CM)
Richard Ashworth
Suzanne Everest
Tim Moxon
Angela Shaw
Nicola Avery

Volunteers: Other What Next Volunteers were present at the meeting.

Agenda

1. Welcome (DF)

2. Minutes of AGM Meeting 21st February 2023

3. Updates on Actions from Previous Meeting

a. Privacy Notice and GDPR

ACTION: DF to add Privacy Notice and GDPR documentation to the website.

DF reported that this action had been completed.

b. Appointment of Trustees / Officers

ACTION: DF to submit relevant documentation and updates to the Charities Commission.

DF reported that this action had been delayed because the Charity Commission were updating their web-portal. DF to complete this action when possible.

c. Library of Things

ACTION: SF to complete the MoU with the library.

SF reported that the MOU had been agreed with Godalming Library and was now waiting final approval from senior members of Surrey Library Services.

ACTION: SF to investigate securing funds from Godalming Town Council.

SF reported that a successful application had been made to Godalming Town Council for funding to pay for a display cabinet for the Library of Things. She further reported that the cabinet had been purchased and installed in Godalming Library.

ACTION: DF to identify and set-up the reservations system.

DF reported that MyTurn had been identified as a suitable membership and reservation system for the Library of Things; it was noted that this is the same system used by Zero Carbon Guildford for their Library of Things. He further reported that Tim Moxon had set-up the account on behalf of What Next; currently this was a free to use account, fees might be applicable as the service expanded. DF further explained that he had set-up a test site and was working with Godalming Library staff on how to integrate this with their front-of-house system.

ACTION: DF to chase up insurers.

DF reported that our insurers had informed us that our current insurance policy would cover us for a Library of Things.

d. Our Other Mother Exhibition

ACTION: SF to continue to secure exhibits.

SF reported that exhibits has been sourced from: i) ArtVenture (a Godalming-based charity supporting adults with learning difficulties); ii) Earthlings Forest School; iii) Gosden House School; iv) Moss Lane School; v) St. Marks and All Saints School; and, vi) members of What Next and the general public.

4. Organisation (and Facilities) Management

a. GDPR Policy (DF)

Notes for information: minor updates (document attached).

The updated GDPR Policy was briefly discussed and accepted.

ACTION: DF to upload revised GDPR Policy to the website.

b. Privacy Policy Statement

Notes for information: privacy policy for data stored on our websites sourced from Word Press standard templates: <https://whatnext.earth/privacy-policy-2/>.

The updated Privacy Policy was briefly discussed and accepted.

ACTION: DF to upload revised Privacy Policy to the website.

5. Finance and Fundraising

a. Financial Update (MBP)

Notes for information: summary will be made available at the meeting.

DF gave a brief report on the accounts.

Fundraising Update (SF)

Notes for information: grant secured from Godalming Town Council for a Display Cabinet for our Library of Things (£850); grant secured from Surrey County Council (£878).

SF reported that the Display Cabinet for the Library of Things had been delivered and installed at Godalming Library. She also reported that a number of 'items' had already been placed in the cabinet as examples ready for the launch.

6. Links with Godalming Town Council

a. Final Review: What Next as the Mayor's Charity (SF)

Notes for information: we have now completed our stint as the Mayor of Godalming's charity. Godalming Town Council has transferred £2,043.18 from the year's fund-raising activities.

SF briefly reminded the meeting of the various activities and fund-raising opportunities that were run during her mayoral year. The meeting noted the 'profile-raising' benefits of being the mayors charity were significant and in addition to the funds raised.

b. Welcome to GTC Representative (DF)

DF welcomed Paul Follows to the meeting. Paul Follows informed the meeting that he would attend as the Waverley Borough Council (WBC) representative and Nina Clayton as the Godalming Town Council (GTC) representative. The meeting was informed that Waverley Borough Council would like to commission a series of Climate Action Workshops for WBC to help improve climate literacy amongst Officers and Members; this might also involve Guildford Borough Council. TD and Alisdair Walker both expressed a desire to be involved in this activity.

ACTION DF to arrange a meeting with TD and Alisdair Walker discuss the preparation of a proposal for a programme of Climate Action Workshops for Waverley (and possible Guildford) Borough Council Officers and Members.

7. New Project Updates

a. Library of Things (DF)

Notes for information: our LoT website has been set-up, the Display cabinet has been procured and a number of Items are in place, storage for large Items has been arranged with Waverley Borough Council and is now in use. We are awaiting the final sign-off of the Memorandum of Understanding between WN and Surrey Library Service.

DF reported on progress with the Library of Things. DF advised that all the necessary elements were now in place and we were awaiting formal sign-off of the Memorandum of Understanding from senior officials in the Surrey Library Service. Once this was achieved, a soft launch to test the systems would be planned for late summer with a public launch a week or two later. DF also highlighted the need to recruit more volunteers to assist with the LoT once it was launched. Paul Follows offered to help with progressing the MoU in this regard.

ACTION: DF/SF to arrange soft launch period and set a formal launch date when the MoU has been signed.

b. Art Exhibition 2024: Earth Sprites Emerging (SF)

Note: our own version of the 'Our Other Mother' exhibition was held at the Godalming Museum from Wednesday 3rd May to Sunday 11th June.

DF reported the data provided by Godalming Museum regarding footfall figures for May / June 2023. Over this period the museum had 1134 general visitors plus ~150 school / group visitors. On a pro-rata basis, it is estimated that the Our Other Mother Exhibition had ~850 visitors over the six-week period. Approximately 30 people attended the What Next puppet shows.

ACTION: DF to formally book Godalming Museum for Wednesday 15th May to Sunday 9th June 2024; with the Puppet Show planned for half-term week, but avoid the Godalming Town Day.

c. Supporting Water Rangers (DF)

Note: following on from Nicola's Climate Club Theme regarding water testing.

This was briefly discussed, but we still need a volunteer to co-ordinate this project for the charity.

8. Current Partnership Projects Update:

a. Godalming Climate Forum & Climate Hub for Godalming (DF/SF)

Notes for information: we have previously organised events on behalf of the Godalming Climate Forum and we are planning further events. Alongside this GCF activity, there is a possibility that WN could become a Climate Hub for Godalming with the support of the Godalming Town Council (GTC); under discussion.

Nothing to report on this activity.

b. Repair Café Godalming (DF/IC)

Notes for information: this is an initiative from Godalming Rotary. The café runs on the fourth Saturday for each month. SF and DF regularly attend sessions, with WN providing the tea / coffee for these sessions donated by Live Your Values; DF also undertakes some PAT Testing.

It was reported that after 12 sessions of the Repair Café more than 300 items had been looked at by volunteers. Only 19% proved unrepairable, with 55% being fully repaired and 20% partially repaired. It was estimated that this prevented more than 500kg of waste.

9. Established Activities and Projects: Some Asks (DF)

Thinking Pairs and a Go-around based on the above in answer to:

Question: how would you like to contribute to What Next?

Notes for information: listed are current events, activities or groups already established and the individual/s with responsibility for co-ordinating the activity / project; further information for each item can be found on the website:

Climate Club (active, fortnightly, The Denningberg Centre): co-ordinated by David Faraday, but individual sessions facilitated / organised by different volunteers.

Notes: themes addressed since the last meeting: How to be an Ethical Consumer, Collaborating for a Better World, Is Zero Household Waste Possible? What crisis? How to approach the doubters or those who are simply confused, Creating Icons for our Climate Action Interactive Game, Water Health and Climate Challenges.

ASK: this activity needs: i) volunteers to step forward with ideas for themes that they would be prepared to lead; and, ii) a volunteer/s to co-ordinate food contributions for the shared supper, maybe through the new WhatsApp group organised by Alisdair.

Eco-theatre Group Project (including the Puppet Show/Earth Sprites) (active, regular meeting, specific performance dates): Shirley Faraday

Notes for information: the new production, the Earth Sprite Puppet Show, presented in our Eco-Puppet Theatre was performed on 9th July and will also be performed at the Godalming Green Gala. An Earth Sprite Workshop is planned for Godalming Staycation (3rd August), along with other Earth Sprite activities.

ASK: this group is looking for volunteers who would be prepared to: i) understudy roles in the puppet theatre (no need to learn the lines); ii) help with the 'front of house' at puppet theatre, and iii) more generally, volunteers who would like to join the group and contribute to script development and writing, also the creation of puppets, props and costumes, etc.

What Next Wednesdays (weekly, Wednesday afternoons, Godalming Library): Shirley Faraday

Note: volunteers have been present at the library every week since 25th January. Display boards present information on What Next activities / projects and ideas / practical steps for reducing your carbon footprint. We also use our Climate Action Game during these afternoons. Volunteers for What Next Wednesdays will also be asked to help with our Library of Things.

ASK: this activity needs: i) volunteers who are prepared to answer questions and provide support to interested members of the public; and, ii) volunteers who would be able to create and produce new content for the display boards.

Climate Action Workshops (on demand): David Faraday

Note: four on-line workshops were held in partnership with Climate Articulate on Thursday 23rd February, Thursday 23rd March, Thursday 27th April, Thursday 25th May.

Climate Action Negotiation Game Workshops (on demand): David Faraday

Note: a series of negotiation games were run for Godalming College students this week on Tuesday 20th June, Wednesday 21st June and Friday 23rd June.

ASK: any volunteers who are prepared to engage with the simulator and / or the detailed materials and then support the delivery of these workshops.

What Next Lounge (specific dates): David Faraday

Note: Event undertaken to date in 2023:

- Saturday 1st April, Godalming Spring Fayre, with Eco-Buskers
- Saturday 29th April, Rotary Spring Fair, with the Puppet Theatre
- Saturday 10th June, Crown Court

Forthcoming Events planned for 2022:

- Saturday 8th or 15th July, Crown Court
- Saturday 12th August, Godalming Green Gala
- Saturday 6th or 18th November, COP28 (to be confirmed)
- Saturday 25th November, Godalming Christmas Fair (to be confirmed)

ASK: volunteers who are prepared to engage with the public when the Lounge is deployed.

The Planetarian Food Project (re-starting): needs a co-ordinator

Notes for information: DF and SF have obtained their Level Three Food Hygiene Certificate. Cinzia is presenting a talk on 'Sustainable Food Design' on 28th June .

ASK: i) volunteer/s to co-ordinate activities for this project.

What Next Library (currently paused)

Note: our books currently reside with Rieks and Jackie.

Take the Jump (currently paused)

Note: Shirley has been in discussion with Tom Bailey from The Jump

TerraCycle Project (currently paused): David Faraday

Notes for information: we now have one TerraCycle box for stationary materials (provided by Evolve Leadteam), it is possible that the Library may host this box.

ASK: i) volunteer/s to co-ordinate activities for any of these projects.

Make Do and Mend (now suspended): Catherine Rogan

Note: this activity has now been superseded by Godalming Repair Café (see below).

DF introduced the above item, highlighting the asks for each project. Participants then worked in pairs to discuss their own involvement with the charity. They were asked to report back a sentence of thoughts for the minutes post-meeting. The comments of those who followed-up are presented below:

TD: As we discussed, I'm very keen to help with the WBC SLA.

I'm keen for interested Trustees and members to have a bit of a strategy thinking session which I am happy to set up, facilitate and host.

In terms of involving other people, Jackie and I felt that this could be something that we embed into the structure of projects we do. You will remember we spoke about the idea of all projects having some form of structure, including a trustee 'sponsor'. We might want to include collaboration in all projects, or certainly all new ones. For example, we might want the community garden project to specifically draw in and work with one or more other groups. Those people will then become aware of, and may participate in What Next in other ways. That may be something for trustees to agree via a 'strategy day'.

In terms of comms, I did some time ago start looking at copy deadlines for Vantage Point and Round and About. I'd be happy to work with Anne-Marie on getting info into those publications.

IC: I think that I could best help with LoT on Wed afternoons. During school holidays no problem but I am sometimes on grandpa duty during term time when Wed pm is for school sports matches.

SF: I thought the meeting was excellent, punchy, short and involving! We need to grow our regular volunteer base so that we've got back up teams for the successful projects we are currently running. I will get advice and apply for funding to build up our volunteer base. I will also run a funding application workshop, at the Library or at Climate Club. I did the training with Zero on Thursday and have had some input from a professional bid writer who has volunteered to help us.

RO: I'm probably planning to maintain my current level of involvement at What Next- climate club; LoT; theatre group, 'trusteeship'. I'm sure I could come up with a session for CC if I thought about it. I don't want to start any new projects myself and there are others involved in Godalming, but the whole issue of public transport interests me- cycling/trams/continually circulating electric buses etc.

10. Communication and Promotion (DF)

Notes for information: communication elements already in place with links as appropriate:

- a) **E-mail Distribution List, Monthly Update:** located in a secure folder in Google: David Faraday.
- b) **Website:** <https://whatnext.earth/> : David Faraday.
- c) **Facebook page:** <https://www.facebook.com/WhatNextClimateEmergencyCentre/>: Shirley Faraday.
- d) **You Tube page:** <https://www.youtube.com/channel/UCj8H6aOxumljhn-x-iG7E3Q>: David Faraday.
- e) **WhatsApp group for Climate Club:** Alisdair Walker
- f) **Vantage / Round About print media:** NO formal co-ordinator, although Anne Marie Walsh has initiated a submission for Climate Club.
- g) **Twitter page:** https://twitter.com/What_Next_CEC: NO co-ordinator **JANET / ALISDAIR**
- h) **Nextdoor page:** https://nextdoor.co.uk/g/l39sala4c/?is=nav_bar: NO co-ordinator ??
- i) **Telegram group:** What Next CEC: NO co-ordinator – Updated by WBC – Ian to add as he does Repair Cafe
- j) **Physical Noticeboards** (in and around Godalming): NO co-ordinator
- k) **Instagram:** NO account, NO co-ordinator – SF link to FB
- l) **TikTok:** NO account, NO co-ordinator

Proposal: that we formally allocate an individual to manage each communication channel / method, the generation of content for each project / activity (as required) is the responsibility of the project / activity co-ordinator.

Potential Action: confirm volunteers.

TD proposed that SMALL TRUSTEE MEETING to be held.

Nothing to report.

11. Other Activity / Project Proposals

Notes for information: proposals can be initiated at any time and then formally adopted at a subsequent GM. The proposer should simply confirm that they fall within our stated charitable purpose, if there is any doubt the proposer should consult a trustee.

Question: are there any other proposals that anyone wishes to initiate and lead at this point?

Community Garden Project – TD, the Phone Box Project.

12. Recruiting Members, Volunteers and Supporters

Notes for information: all members of the founding group accepted invitations to become members. On-line forms have been set up on the website for each category and for donations, you can review these here:

<https://whatnext.earth/get-involved/>

Question: how will we recruit additional members, volunteers and supporters?

Nothing to report.

13. Any Other Business

DF reported on a meeting with Godalming College. The college were keen to have the charity visit the college – maybe once a term - and run an event, maybe Eco-tainment / Eco-open Mic.

14. Date of Next General meeting Friday 27th October 2023