

# What Next? General Meeting

Charity Registration Number: 1196404

## 2<sup>nd</sup> General Meeting of What Next?

Date of Meeting: 25<sup>th</sup> April 2022, 7:30pm

### Invitees

**Board of Trustees:** Mark Bray-Parry, Treasurer (MBP)

Jacqueline Drijver-Ludlam (JDL)

Rieks Drijver (TD)

David Faraday, Chair (DF)

Claire Matthes (CM)

Rob Oulton (RO)

**Members:** Shirley Faraday (SF), Godalming Centre Manager

Richard Ashworth

Suzanne Everest

Tim Moxon

Angela Shaw

Juliet Woolf

**Volunteers:** What Next Volunteers are invited to attend and contribute, however they are not permitted to vote. Only members (which includes trustees) can vote.

### Agenda

1. Welcome (DF)
2. Minutes of Meeting 17<sup>th</sup> January 2022
3. Updates on Actions from Previous Meeting
  - a. Re-opening the Centre  
**ACTION:** SW to inform clients hiring the venue of this decision.
  - b. Health & Safety Policy and Risk Assessment  
**ACTION:** DF to update the policy in line with the decision made above and sign H&S Policy.
  - c. General Letting Agreement  
**ACTION:** RO to send SF an example of a general letting agreement.  
**ACTION:** SF to draft a general letting agreement for the next GM.
  - d. Equality, Inclusion and Diversity Policy  
**ACTION:** JW, TD and / or SE to meet and then draft a policy for the next GM.
  - e. Other Policy Documents: GDPR / Environment & Sustainability (DF)  
**ACTION:** DF to consult TM on Data Protection Policies, may then follow-up with Alex.  
**ACTION:** DF to contact Ben McCallan at Zero Carbon Guildford to establish what they are doing regarding an Environment and Sustainability Policy.
  - f. Media, Communications and Promotion Group  
**ACTION:** TD, SF and JW to get together and initiate a communications group.
  - g. Planetarian Project  
**ACTION:** AS to contact Space to Grow. SF to submit project grant application to GTC.
  - h. Launch Events

**ACTION:** DF to recruit a small group to consider launch events.

i. Other Proposals

**ACTION:** TD to approach the Godalming Photographic Club. RO to follow-up on Social Prescribing.

4. Organisation and Facilities Management

a. Health & Safety Policy and Risk Assessment (DF)

**Notes for information:** our Health and Safety Policy and Risk Assessment template have been adopted. A general risk assessment for the centre and a general risk assessment for outdoor events has been completed – copies available in request.

b. General Letting Agreement (DF/SF)

**Notes for information:** draft general letting agreement attached for comment/discussion.

**Proposal:** that the attached General Letting Agreement (amended as necessary post meeting) adopted for use when letting the venue.

c. Equality, Inclusion and Diversity Policy (TD/JW/SE)

**Notes for information:** report from the working group on this policy.

**Proposal:** a small working group (two or three people, at least one Trustee) is formed to write our Equality, Inclusion and Diversity Policy.

**Potential Action:** group to meet, discuss and write policy.

d. Other Policy / Official Documents

**Question:** what other policy documents should we / must we have?

5. Finance and Fundraising

a. Financial Update (MBP)

**Notes for information:** summary will be made available at the meeting.

**Proposal:** the attached reimbursement / expenses claim form is formally adopted by the charity.

b. Fundraising and Gift Aid (DF)

**Notes for information:** we are now registered with HMRC for gift aid and the account is active; Givey account has been set-up and is active; street collection equipment has been obtained.

6. Media, Communications and Promotion Group (TD/JW/SF)

**Notes for information:** report back from group.

**FYI:** elements already in place with links:

**Website:** <https://whatnext.earth/>

**Twitter page:** [https://twitter.com/What\\_Next\\_CEC](https://twitter.com/What_Next_CEC)

**Facebook page:** <https://www.facebook.com/WhatNextClimateEmergencyCentre>

**Nextdoor page:** [https://nextdoor.co.uk/g/139sala4c/?is=nav\\_bar](https://nextdoor.co.uk/g/139sala4c/?is=nav_bar)

**You Tube page:** <https://www.youtube.com/channel/UCj8H6aOxumljhn-x-iG7E3Q>

**Telegram group:** What Next CEC

We have been interviewed for an article in Vantage.

7. Project Update: TerraCycle Project (DF)

**Notes for information:** we now have two TerraCycle stations in the Venue, one for plastic packaging (provided by Live Your Values) and one for stationary materials (provided by Evolve Leadteam).

**Proposal:** we consider setting up a TerraCycle station in the lobby of What Next along with a display board. There are pros and cons to this: we would need our landlords permission (we think this is likely); we would need a secure donation point.

**Potential Action:** approach landlords, set up station and donation point.

8. Project Update: The Planetarian Food Project (SF)

**Notes for information:** application and presentation to GTC attached as reference. The current focus is getting the kitchen certified for use, training individuals to use it and establishing links with other stakeholders – SF to update.

*Proposal: a short trial programme of the Planetarian Café is proposed for late June / July: 24/6/22, 8/7/22 and 22/7/22; this overlaps nicely with other planned activities.*

## 9. Project Update: What Next Lounge Outreach Programme (DF)

### a. Godalming Programme (DF)

*Notes for information: we have a series of events planned for Godalming High Street.*

- Saturday 14th May, with Eco-Buskers
- Saturday 11th June, with the Eco-Street Theatre presenting the **EARTH SPRITE PUPPET SHOW**
- Sunday 19th June, The Mayor's Garden Party
- Saturday 9th July, with Godalming Climate Forum
- Saturday 13th August, Godalming Green Gala
- Saturday 10th Sept., with Eco-Street Theatre
- Saturday 12th November, COP27
- Saturday 26th November, Godalming Christmas Fair

*Question: how can we make best use of these opportunities?*

### b. Farnham Option (DF)

*Notes for information: we have the possibility of taking the Lounge to the Farnham Sustainability Festival (Sunday 22<sup>nd</sup> May); DF and SW not available.*

*Proposal: a team take on this project with the support of Farnham members.*

*Potential Action: run stall on 22<sup>nd</sup> May.*

## 10. Update: What Next as the Mayor's Charity (SF)

*Notes for information: as of 19<sup>th</sup> May 2022, What Next will be the official charity of the Mayor of Godalming. This is likely to provide many opportunities for promotion and fundraising.*

### a. Tales from the Great Wood (SF)

*Launch/Fundraiser: Bad Apple Theatre Company Tales from the Great Wood, 6:30pm, Friday 22<sup>nd</sup> June.*

*Notes for information: we have booked this theatre company. The theatre performance is one hour in duration, there is the possibility of having a short pre-performance piece beforehand, maybe a short introduction to What Next / some music.*

*Question: how do we make the best of this event?*

*Potential Action: group to meet, discuss and plan this event.*

### b. The Mayor's Quiz (SF)

*Fundraiser: annual event for the Mayor's Charity, likely timing November, eco-themed – quiz to be run by DF.*

### c. Other Fundraisers (SF)

## 11. Other Events / Activities / Groups (DF)

### a. Current

*Notes for information: listed are current events, activities or groups already established and the individuals with responsibility for these; information for each item can be found on the website:*

**Climate Club** (active, fortnightly): David and Shirley Faraday

**Eco-theatre Group** (active, weekly): Shirley Faraday

**Make Do and Mend** (paused, fortnightly): Catherine Rogan

**Climate Action Workshops** (on demand): David Faraday

**Climate Action Negotiation Game** (on demand): David Faraday

*Note: a series of negotiation games are planned for Godalming College students on Wednesday 29<sup>th</sup> and Thursday 30<sup>th</sup> June*

**Take the Jump** (currently paused): David and Shirley Faraday

*Note: Shirley has been in discussion with Tom Bailey from The Jump*

**What Next Library** (permanent): David Faraday and Sue Everest

*Note: Sue has agreed to catalogue our current collection which we can then make public so people can borrow.*

**Potential Action:** SE to catalogue current books.

b. Other Planned Event/s (Open)

12. Other Project Proposals

**Notes for information:** proposals can be initiated at any time and then formally adopted at a subsequent GM. The proposer should simply confirm that they fall within our stated charitable purpose, if there is any doubt the proposer should consult a trustee.

**Question:** are there any other proposals that anyone wishes to initiate and lead at this point?

13. Recruiting Members, Volunteers and Supporters

**Notes for information:** all members of the founding group accepted invitations to become members. On-line forms have been set up on the website for each category and for donations, you can review these here: <https://whatnext.earth/get-involved/>

**Question:** how will we recruit additional members, volunteers and supporters?

14. Any Other Business

15. Date of Next General meeting Monday 18<sup>th</sup> July 2022