

What Next? General Meeting

Charity Registration Number: 1196404

1st General Meeting of What Next?

Date of Meeting: 17th January 2022, 7:30pm

Invitees

Board of Trustees: Mark Bray-Parry, Treasurer (MBP)

Jacqueline Drijver-Ludlam (JDL)

Rieks Drijver (TD)

David Faraday, Chair (DF)

Claire Matthes (CM)

Rob Oulton (RO)

Members: Shirley Faraday (SF), Godalming Centre Manager

Richard Ashworth

Suzanne Everest

Tim Moxon

Angela Shaw

Juliet Woolf

Volunteers: What Next Volunteers are invited to attend and contribute, however they are not permitted to vote. Only members (which includes trustees) can vote.

Agenda

1. Welcome (DF)
2. Minutes of Meeting 22nd November 2021
3. Updates on Actions from Previous Meeting
 - a. Bank Account (MBP)
 - b. Transfer of Funds– see agenda item 5
 - c. Insurance (DF)
 - d. Updated Equipment Loan List (DF)
 - e. Rates Relief (SF)
 - f. Facilities Management – see agenda item 4
 - g. Media, Communications and Promotion – see item 6
 - h. Trading Client (SF)
 - i. Centre usage October to December 2021 (DF)
 - j. Membership Form – see item 10
 - k. Invite Members (DF)
 - l. Amend Constitution (DF)

Notes for information: brief updates on the above topics.

4. Organisation and Facilities Management (DF)

a. Re-opening the Centre

Notes for information: due to rising corona virus infection in mid-December it was decided to close the venue to the public and cancel all events. Currently, both nationally and locally, infection rates are now falling consistently.

Proposal: that the centre be re-opened to the public and clients from Tuesday 18th January.

Potential Action: informed relevant parties.

b. Health & Safety Policy and Risk Assessment

Notes for information: a draft Health and Safety Policy (attached) along with a Risk Assessment template (attached) for review.

Proposal: that the attached Health and Safety Policy (amended as necessary post meeting) and the Risk Assessment Template are adopted for use in the charity.

Potential Action: modify if required and adopt.

c. Equality, Inclusion and Diversity Policy

Notes for information: guidance for creating an Equality, Inclusion and Diversity Policy is attached.

Proposal: a small working group (two or three people, at least one Trustee) is formed to write our Equality, Inclusion and Diversity Policy.

Potential Action: group to meet, discuss and write policy.

d. Other Policy / Official Documents

Question: what other policy documents should we / must we have?

5. Fundraising (DF)

a. HMRC and Gift Aid

Notes for information: progress on registering for gift aid.

b. Donations

Notes for information: donations pledged to date. Link to donation page on the web-site: <https://whatnext.earth/donations/>. News concerning Godalming Town Council.

6. Media, Communications and Promotion Group (TD)

Notes for information: elements already in place with links:

Website: <https://whatnext.earth/>

Twitter page: https://twitter.com/What_Next_CEC

Facebook page: <https://www.facebook.com/WhatNextClimateEmergencyCentre>

Nextdoor page: https://nextdoor.co.uk/g/l39sala4c?is=nav_bar

You Tube page: <https://www.youtube.com/channel/UCj8H6aOxumljhn-x-iG7E3Q>

Telegram group: [What Next CEC](#)

We have been interviewed for an article in Vantage.

Proposal: a working group (including at least one Trustee) is formed to take on responsibility for media, communications and promotion.

Potential Action: group to meet and discuss strategy, reporting back to the next GM.

7. Projects

a. Growing and Cooking Project (SF/JDL)

Notes for information: a grant proposal is being develop for Godalming Town council.

Proposal: this project should be formally endorsed by the meeting.

Potential Action: SF to report back on progress with this project to the next GM.

b. Fashion / Art Project (JA/RG)

Proposal: this project should be formally endorsed by the meeting.

8. Events / Activities / Groups

a. Current

Notes for information: listed are current events, activities or groups already established and the individuals with responsibility for these; information for each item can be found on the website:

Climate Club (active, fortnightly): David and Shirley Faraday

Eco-theatre Group (active, weekly): Shirley Faraday

Make Do and Mend (active, fortnightly): Catherine Rogan

Climate Action Workshops (on demand): David Faraday

Climate Action Negotiation Game (on demand): David Faraday

Take the Jump (currently paused): David and Shirley Faraday

b. Launch Event/s

(tentative dates: Saturday 2nd April, public activity; Friday 1st July, invited event)

Notes for information: we have a stall at the Spring Fair on 2nd April; the Mayor's Civic inauguration is on

Proposal: we hold a formal launch event for What Next; we create a small working group (two or three people, at least one Trustee) is formed to plan this event.

Question: what type of events might we hold, who should be invited and when should it be held?

Potential Action: group to meet, discuss and plan this launch event.

c. Street Theatre Programme

(tentative dates: 2nd Saturdays from May to September)

Notes for information: the Eco-theatre Group propose a programme of monthly events to be held on Godalming High Street; these events may also be taken to other Town Centres in Waverley as one-off activities.

Proposal: This activity should be formally endorsed by the meeting.

Potential Action: eco-theatre group to plan the programme and its content.

9. Other Proposals

Notes for information: proposals can be initiated at any time and then formally adopted at a subsequent GM. The proposer should simply confirm that they fall within our stated charitable purpose, if there is any doubt the proposer should consult a trustee.

Question: are there any other proposals that anyone wishes to initiate and lead at this point?

10. Recruiting Members, Volunteers and Supporters

Notes for information: all members of the founding group accepted invitations to become members. On-line forms have been set up on the website for each category and for donations, you can review these here: <https://whatnext.earth/get-involved/>

Question: how will we recruit additional members, volunteers and supporters?

11. Any Other Business

12. Date of Next General meeting Monday 11th April 2022